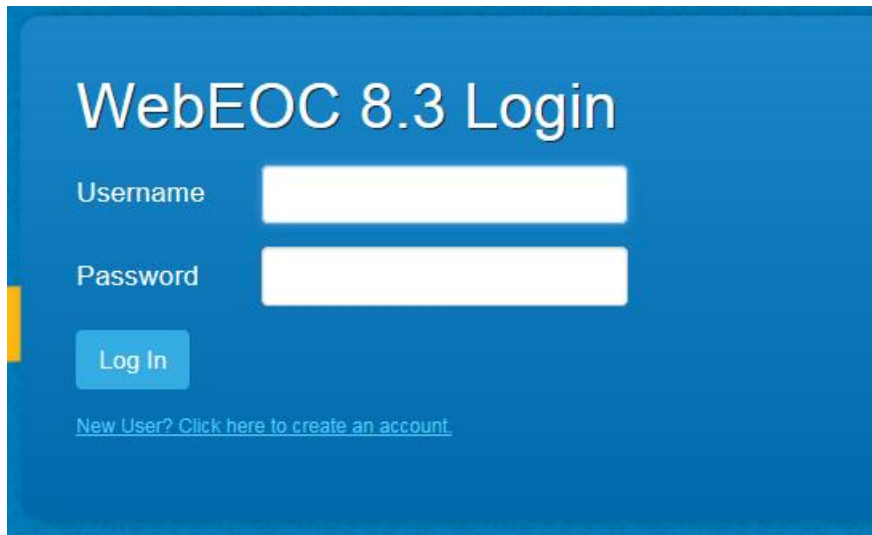
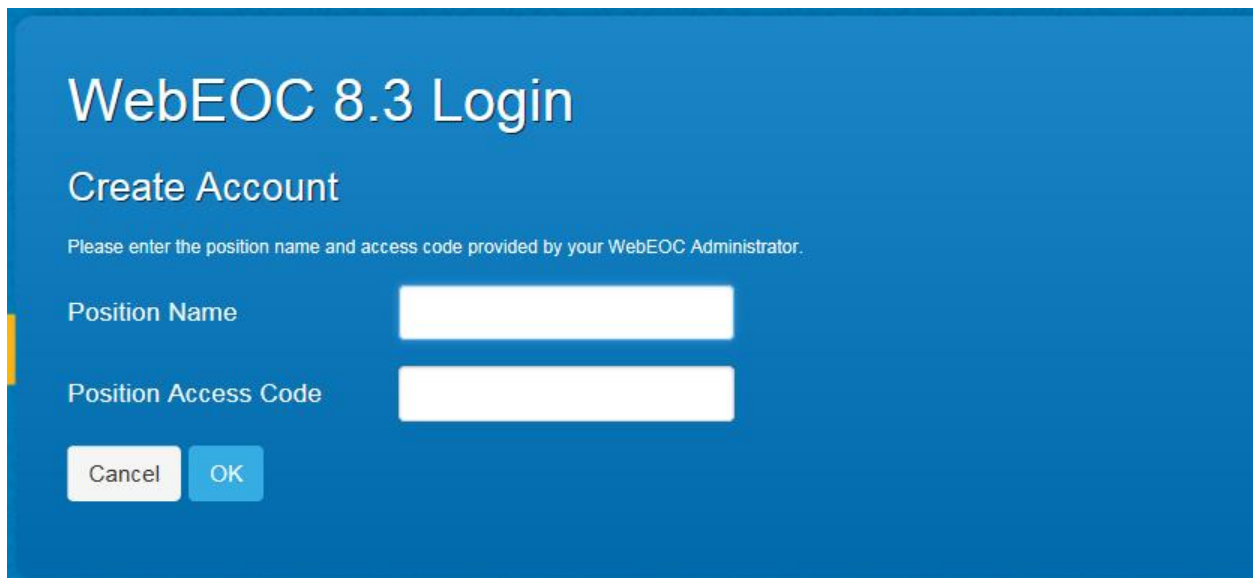


New WebEOC User – Creating an account

The image shows the 'WebEOC 8.3 Login' screen. It has a blue background with white text. At the top, it says 'WebEOC 8.3 Login'. Below that, there are two input fields: 'Username' and 'Password'. To the right of each label is a white rectangular input box. Below the password field is a blue button with white text that says 'Log In'. At the bottom, there is a link that says 'New User? Click here to create an account'.

- New Users will click on 'New User? Click here to create an account'

The image shows the 'WebEOC 8.3 Login' screen with the 'Create Account' section active. It has a blue background with white text. At the top, it says 'WebEOC 8.3 Login'. Below that, it says 'Create Account'. Underneath, there is a line of text: 'Please enter the position name and access code provided by your WebEOC Administrator.' Below this, there are two input fields: 'Position Name' and 'Position Access Code'. To the right of each label is a white rectangular input box. At the bottom, there are two buttons: a white button with black text that says 'Cancel' and a blue button with white text that says 'OK'.

- County Emergency Managers (or their delegates), Local Municipality Delegates, State Agency Delegates, Region Directors and Mission Support have the Position Names and Position Access Codes. Please contact them for the correct Position Name and Position Access Code.
- Enter the Position Name and Position Access Code provided.
- Click on OK

Create Account

User Name *

Password

Confirm Password

Primary Email *

Secondary Email

English (Trinidad y Tobago)
English (United Kingdom)
English (United States)
English (Zimbabwe)

Time Zone

☐ Override Server Default Time Zone

Default

☐ Use Daylight Saving Time

User Name is your work email address

Password must be 1 uppercase letter, 1 lowercase letter and 1 number

Enter your work email address. This should match your User Name

Do not change Locale or Time Zone

Cancel Save

- Enter the information described above.
- Click on Save

WebEOC 8.3 Login

Position

WebEOCTraining

Incident

Validation - 04/17 - 04/18

Cancel Continue

[Register for a Position](#)

- Select the position you will be working in. Most staff will only have one position. If you have been assigned more than one position, select the proper position for the tasks you wish to complete.
- Select the appropriate incident.
- Click on Continue

WebEOC 8.3 Login

Additional Login Information

Name *	<input type="text" value="John Smith"/>	Enter your First and Last name
Location *	<input type="text" value="JFHQ"/>	Enter your Work Location
Phone Number *	<input type="text" value="608-555-7890"/>	Enter your Work Phone Number
Email *	<input type="text" value="john.smith@wisconsin.gov"/>	
Comments	<input type="text"/>	
<input type="button" value="Cancel"/> <input type="button" value="Continue"/>		



- You will only need to enter this information once. It will be automatically populated the next time you log in.
- “Name” should be your first and last name, not your WebEOC User Name.
- If you are signing in at a different location, you can change your location and phone number.
- Click on Continue
- You are now logged into WebEOC